Bury Volunteer Bank Guide (Volunteers)

How to register on the Bury Volunteer Bank

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- Visit our Bury VCFA Volunteer Page www.buryvcfa.org.uk/volunteering/

- Click 'I Want To Volunteer'

Click Here

How to register on the Bury Volunteer Bank

- Click 'Register as a new volunteer'
- Already registered? You can login with your username (e-mail) and password

How to register on the Bury Volunteer Bank

Complete Register as a new Volunteer Form, please enter:

- Your e-mail
- Set up your password
- First and Surname
- Your Postcode
- Select how you are registering
- Please read then accept the Volunteer Privacy Notice

- Click **'Register'**

New Account Details

Email Address for Login

Confirm Email Address

Password

Confirm Password

First Name

Surname

You must enter your full postcode including spacing e.g. LS11 6TY, S5 7YH, SW19 6TT etc.

Postcode

Where are you registering?   Select...

Privacy Notice

☐ **Do you accept the Volunteer Privacy Notice?** *

Please complete the next page in order to fully register   Register

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Completing Your Volunteer Profile Form.
You will now be asked to:

1. Enter your Contact details
2. Tick if you wish to be part of the *Volunteer Bank*
3. Select your 'Availability' to volunteer
4. Complete a description of your skills, achievements, experience etc.
5. Add your References (optional)
6. Upload a photo (optional)
7. Profile information including ethnicity, qualifications, employment status etc.

- **Click 'Register' or 'Save' to complete your new volunteer registration**

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What happens next?

1. You will receive an email notification that you registration is pending and will be reviewed by the Volunteer Centre (Bury VCFA Volunteering).
2. Once we have approved your profile you will receive an email confirming your registration has been approved.
3. **You can now login and begin searching and registering your interest for volunteer opportunities!**

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If you have any further questions or queries please contact us!

Contact

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